Laura Jane Musser Fund
Environmental Initiative Final Report Requirements

The final report must be submitted online. The final report questions are listed below so that you may review them prior to going to the online form.

Final Report Questions

Project Overview

1. Please describe the open space for which you sought support, including a description of the public entity responsible for maintaining the open space.

Goals and Activities

2. Describe the overall goals of your project and the activities you carried out to accomplish these goals. Please explain how the project has promoted public use of open space that improves a community's quality of life and public health, while also ensuring the protection of healthy, viable and sustainable ecosystems by protecting or restoring habitat for a diversity of plant and animal species.

3. If any of your goals or objectives changed over the course of the grant year, please describe how and why they changed.

Outcomes and Community Impact

4. List your project outcomes and describe the impact the project has had on the community.

Community and Stakeholder Involvement

5. How did your project utilize community and stakeholder involvement and contribution? Specifically identify the stakeholders in your project and the contributions (financial or other) they have made toward the project goals.

Sustainability

6. What is your plan for long term financial and environmental sustainability of work on this project?

Project Challenges

7. Please describe any challenges you faced in connection with this project.

8. How did you address these challenges?

9. What did you learn from these specific challenges?

Lessons Learned

10. Every grant is a learning opportunity. Please share any lessons your organization or community has learned in this process.

Feedback to the Fund

11. What advice would you give to the Laura Jane Musser Fund to help us serve our grantees more effectively?

Budget Attachment

Upload a final project budget with income and expense detail.